

KENDALL COUNTY CLASS SPECIFICATION

ROAD MAINTENANCE WORKER I

Department: Road & Bridge
Report to: Road & Bridge Supervisor
Salary Committee Reviewed: 08/11/2023

FLSA: Non-exempt
Work Status: Full-time
EEO Category: Service Maintenance

GENERAL SUMMARY

Under direct supervision, the purpose of the position is to perform a variety of general road maintenance duties.

ESSENTIAL FUNCTIONS

Perform maintenance of roads and bridges including flagging and directing traffic through construction and maintenance zones; cutting brush, grass, and other vegetation; patching and sealing pavement.

Mixes concrete and mortar and shovels backfill to repair and maintain roads and bridges.

Repairs catch basins and completes other drainage work.

Operates select equipment for construction and maintenance projects including air compressor, basic skid steer with grapple bucket, forks, and broom, two yard rubber tired loader, brush chipper, single axle water truck and dump truck, air drill and jack hammer, mowers including rear brush hog, push and side mount rotary, pickup truck, rollers, six ton trailers, and chain saw weed eater, power and tow broom, quickie saw, plate compactor and jumping jack, basic backhoe, pressure washers, striping equipment, fence building equipment and bucket truck.

Cleans culverts as needed.

Assists Emergency Management with emergencies and natural disasters

Performs other duties and/or projects assigned

EXPERIENCE AND TRAINING

High school diploma or GED, supplemented by one year of previous experience or training that includes road construction, work zone safety, and motorized equipment operation.

LICENSES AND CERTIFICATIONS

Must possess a valid be commercial class A driver's license with a minimum of endorsement 'N', health card or 'P' restriction, or ability to obtain one within 90 days of employment.

Flagger training.

Advanced training for work zone safety and traffic control design.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Basic knowledge of mechanics
- Basic knowledge of road materials
- Basic knowledge of MSDS book
- Heavy Construction and maintenance equipment, including safety procedures.
- English usage and grammar.

Ability to:

- Ability to pass various certification training
- Communicate and operate hand held radios
- Communicate verbally and in writing to allow comprehension by receiving party.
- Understand and exchange information with supervisors and co-workers when receiving assignments and instructions.
- Communicate and interact with work crew.
- Use heavy and light construction and maintenance equipment and chemicals.
- Operate a motor vehicle.
- Exert heavy physical effort involving objects and materials of 50 pounds to 100 pounds in an outside environment with various weather conditions.
- Follow safe work practices including workplace safety policies and procedures
- Walk, stand, sit, kneel, push, stoop, crawl, twist, reach above the shoulder, grasp, pull, bend repeatedly, climb stairs and ladders.

Equal Opportunity

Kendall County will not discriminate on the basis of race, color, religion, national origin, sex, including lesbian, gay, bi-sexual or transgender status, age, genetic information, pregnancy, veteran status, disability, or any other condition or status protected by law in hiring, promotion, demotion, raises, termination, training, discipline, use of employee facilities or programs, or any other benefit, condition, or privilege of employment except where required by state or federal law or where a bona fide occupational qualification (BFOQ) exists. Employees who need an accommodation, because of a condition or status protected by law, should advise their Elected Official, Appointed Official, Department Head, or the Human Resources Department.